**DATE: Wednesday 22 March, 2023**

**TIME: 19:00 hrs**

**LOCATION: West Tanfield Memorial Hall**

**PRESENT:** Councillors David Dumbleton (Chairman), Peter Hull (Vice-Chair) and Judi Horner.

**IN ATTENDANCE:** Alison E Carter (Clerk)

**PRESENT:** Hambleton District Councillor David Webster and members of the public Tony Mainprize and Susan Fryatt.

1. **WELCOME FROM THE CHAIRMAN OF THE PARISH COUNCIL**

 Councillor Dumbleton welcomed all to the meeting.

1. **DECLARATIONS OF INTEREST IN ITEMS ON THE AGENDA AND REQUESTS FOR DISPENSATIONS**

Declaration of interest by Cllr Judi Horner re item 6.1 regarding Village Hall CIL application, funding for website.

1. **PUBLIC QUESTIONS OR STATEMNTS – See below.**
2. **APOLOGIES TO BE RECEIVED AND REASONS FOR ABSENCE ACCEPTED**

Apologies received from Sarah Taylor, Executive Headteacher, St Nicholas, Church of England Primary School, West Tanfield.

1. **MINUTES OF PREVIOUS MEETINGS –** The minutes of the meeting held on 11 January 2023, were agreed as a true record

and signing by the Chairman.

1. **ITEMS CARRIED FORWARD FROM PREVIOUS MEETINGS**
	1. Community Infrastructure Levy (CIL) New applications received.

Application from St Nicholas Church of England Primary School, West Tanfield for various items. The Parish

Council agreed to allocate from the CIL funds a total of £1064.41 towards two outdoor sheds, woodland bean bags

a chariot trike and bean bag chairs for the library. However, the Parish Council were not able to grant CIL funds

towards flooring, as this is classed an Infrastructure.

Application from Lower Ure Conservation Trust for two dog waste bins located at West Tanfield end of the

permissive footpath and one adjoining the reserve car park. The Parish Council agreed to allocate £652.20 from

the CIL funds for this project.

1. **RESIGNATION OF PETER LEONARD FROM THE PARISH COUNCIL –** Councillor Leonard’s letter of

 resignation from the Parish Council was received and has been reported to Hambleton District Council. This leaves a

 vacancy on the Parish Council. The Chairman asked that it be noted in the minutes, that he was sad to see Peter’s

 resignation and was grateful for all the work he had given to the Parish since his appointment, as a Parish Councillor.

1. **THORNBOROUGH HENGES –** To note Historic England has just completed on the acquisition of the Central and

 Southern Henges at Thornborough. Also, to note the Northern Henge, where there is a permissive path, has a closure

 for four months for tree felling. A request was made for the Parish Clerk to contact the land owners and request the

 tree felling is carried out as soon as possible, before the birds commence nesting. People living in the parish do enjoy

 walking in the Henge and hope the permissive path will be back open soon.

1. **URBAN GRASS CUTTING PAYMENTS –** It was agreed Tanfield Parish Council would accept the contribution to

 Parish Councils from North Yorkshire County Council, towards the funding of urban visibility grass cutting, for 2023/24.

1. **NORTH YORKSHIRE – NEW UNITARY –** To note drop-in sessions had been held regarding the draft Parish Charter

 document out for consultation.

1. **FUNDING FOR VILLAGE PLANTERS AND PLANTS –** The Parish Councilagreed to fund the tidying up, replanting

and future maintenance of two concrete planters located on the village green in Nosterfield, this request was brough to the

Parish Council by a resident of the Parish. The Parish Clerk will write to the Parish Caretaker to see if they are able to

Carry out this work.

1. **LITTER ON THE PARISH ROADS/HEDGEROW –** The matter of litter in the Parish was discussed, it was brought to

 the Parish Councillors attention that there are residents of the Parish that litter pick in the villages on a regular informal

 basis. It was agreed by the Parish Councillors at this stage nothing more formal needs to be introduced, however the matter of

 litter in the Parish will be monitored over the next few months and added to a Parish Council meeting later in the year.

1. **TRAFFIC VOLUME AND SPEEDS THROUGH THE VILLAGE OF THORNBOROUGH –** The matter of speeds

 and volume of traffic through the village and Back Road of Thornborough was discussed. The Parish Councillors felt that

 on the weekends when Thornborough Henges were receiving a lot of publicity the volume of traffic increased considerably,

 however, in recent weeks the traffic has reduced. It was agreed to monitor the traffic volume over the next few months on an

 informal basis, to see if the matter needs monitoring more formally.

1. **COUNCIL DOCUMENTS** – No documents updated for this meeting.
2. **FINANCIALS**
	1. The Parish Council approved the bank balance as at 28 February, 2023.

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| --- | --- |
| **Bank Balances as at 28/02/2023** |  |
| NatWest Current a/c - \*\*\*\*4884 |  | £5,734.84 |  |
| NatWest Business Reserve a/c - \*\*\*\*2668 | £18,256.35 |  |
| **TOTAL** | **£23,991.19** |  |
|  |
| **Payments to be approved and recorded:**  |  |
| *Payee* | *Details* |  |  |
| DTMS | Parish Caretaker Nov/Dec 22 Jan 23 | £846.00 |  |
| AECarter | Clerks Wages Dec | £186.72 |  |
| HMRC | PAYE Dec | £46.60 |  |
| YLCA | Sept Conference | £120.00 |  |
| West Tanfield Village Hall  | CIL Wifi Donation  | £743.76 |  |
| AECarter | Wages Jan  | £225.84 |  |
| AECarter | Expenses Jan | £60.80 |  |
| HMRC | PAYE Jan | £56.60 |  |
| West Tanfield Village Hall  | Hire of Village Hall | £96.00 |  |
| HMRC | PAYE Feb | £47.80 |  |
| AECarter | Clerks Wages Feb | £191.66 |  |
| AECarter | Clerks Expenses Feb | £60.80 |  |
| Streetscape | Swing Park Equipment | £12,000.00 |  |
| Wicksteed  | Playpark Inspections | £324.00 |  |
| Yorkshire Accountants | Wages and PAYE | £144.00 |  |
| **TOTAL** |  | **£15,150.58** |  |
|  |  |  |  |
| **Receipts to be recorded:**  |  |  |  |
| *Received From* | *Details* |  |  |
| Hambleton District Council  | CIL Contribution  | £2,546.10 |  |
| North Yorkshire County Council  | Locality Budget | £1,000.00 |  |
| HMRC  | Tax Refund | £3,990.80 |  |
| Hambleton District Council | Making A Difference Grant | £4,197.00 |  |
| HMRC | Tax Refund | £313.91 |  |
| **TOTAL** |  | **£12,047.81** |  |

* 1. Payment of £240 to West Tanfield Village Hall, for the cost of developing the website was made at this meeting.
1. **PLANNING AND DEVELOPMENT**
	1. No planning applications were received from the planning authority.
	2. No updates and decisions on applications, appeals and enforcement investigations received since the last meeting.
2. **CORRESPONDENCE –** TheClerk reported on items received in late January through to early March, 2023, as

previously circulated to the Chair and Councillors. Correspondence to note from YLCA the White Rose Newsletter,

 Law and Governance Bulletin and training programmes, the matter of the renewal of contracts for supported local bus

 services and replacement of commercial services that would otherwise be withdrawn from NYCC. Also, from NYCC

 The Climate Change Strategy for public consultation.

1. **NEXT MEETING -** To be held on Wednesday 12 April, 2023 Ordinary Parish Council Meeting, the meeting will

commence at 7 pm and be held at the Village Hall, West Tanfield.

1. **ITEMS TO BE CONSIDERED AT THE NEXT MEETING**

Meeting closed at 19.35 hrs.

These minutes were recorded and prepared by Alison E Carter, Clerk to the Parish Council.

**SIGNED: (Chairman)**

**DATE: …………………………………………………………………….**